

Regd. Office: 213,214 & 215, Second Floor, Hub Town Solaris, N. S. Phadke Marg, Andheri (E), Mumbai – 400069. Tel.: 91-22-67669999 | Fax: 022-67669998 | E-Mail: info@nationalplastic.com | Website: www.nationalplastic.com CIN: L25200MH1987PLC044707

#### FAMILARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

This Familiarization Program (" **the Program**") for Independent Directors of National Plastic Industries Limited ("**the Company**") has been adopted by the Board of Directors pursuant to Regulations 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

#### 1. Purpose

The Program aims to provide insights into the Company to enable the Independent Directors to understand its business in depth and contribute significantly to the Company.

#### 2. Familiarization Process

The Company shall through its Executive Directors/Senior Managerial Personnel conduct programme / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company.

Such programme/ presentations will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time.

The programme / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities.

The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and



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The Company may conduct an introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company as mentioned in **Annexure -A.** 

### 3. Disclosure of the policy

This Policy shall be uploaded on the Company's website for public information and a web link for the same shall be provided in the Annual Report of the Company.

## 4. Review of the Programme

The Board will review this Program and make revisions as may be required.



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#### **ANNEXURE -A**

- 1. Different products manufactured and business dynamics.
- 2. Market assessment for the products.
- Basis/policy behind Entry into new areas, product portfolios and penetration into new markets, sourcing of technology.
- 4. Production schedule, operational risks.
- 5. Quality checks.
- 6. Business interruption risks- Sourcing of raw materials, power failures.
- 7. Mechanism for managing inventories.
- 8. Organization structures- manufacturing, marketing, finance etc. ( second level in command)
- 9. Policy for dealing with dealers.
- 10. Communication protocols.
- 11. HR policy How talent is retained? Recruitment policy, appraisal system.
- 12. Any labour problem so far?
- 13. Complaints for products, how they are handled? Corrective action mechanism
- 14. How culture of innovation is developed?
- 15. Mechanism for minimization of risks due to fraud?
- 16. Are financial risks identified and mitigated?
- 17. How logistics s controlled?
- 18. Contract with air coolers company, how much is investment and what is the business plan?
- 19. Seasonal variation for products, (air cooler business). What is its impact on present operation?
- 20. Contacts with technology suppliers
- 21. No of employees? What is the mechanism for effective employee participation? What is the attrition ratio?
- 22. Details of strategy planning and risk management committees and ERM by company.
- 23. What is the business plan for Holoplast?? What is the market assessment ground work done?



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- 24. How the relationship with customers is built?
- 25. What is component of export?
- 26. What is the business strategy of the company?
- 27. Any non compliances notices, fines etc.
- 28. What is the CSR policy of company?
- 29. Details of subsidiaries and associates.
- 30. What is dividend policy of the company?
- 31. How environment management and sustainability is looked into?
- 32. IT and data security
- 33. Audit reports (internal and external)
- 34. Risk management framework
- 35. Quarterly financial results



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## Details of Familiarization sessions held pursuant to the Policy are as follows:

Date of Program	Area Covered	
11 <sup>th</sup> February 2024	Roles, Rights and Responsibilities	

# Details of attendance of Independent Directors in Familiarization Sessions are as follows:

Name of Directors	Number of Session Attended	No. of Hours Spend in the Session	Cumulative Till Date
Purnachandra D. Rao	1	1	1
Bimal J. Parekh	1	1	1
Vipul A. Desai	1	1	1
Ranganayaki Rangachari	1	1	1